

Agenda

Fair Board

MAY 18, 2010

5:30pm TO 8:56pm Fairgrounds Office

Type of Meeting:	Regular Monthly Meeting
	Bob Brekke, Chairman
Note taker:	Karlene Pisarcik, Admin. Assistant
Attendees:	Board Members: Bob Brekke, Chris Budeski, Dennis Farnham, Jeff Wade, Staff: Sue Shockley
Board Members Absent:	Vickie Johnson, Linda Warner
Resource Persons:	Commissioner Joe Skinner, Foundation Chairman – Tim Kuhlman, 4-H Agent – Danica Jamison
Please read:	Minutes – April 20 Regular Meeting, Financial Reports

0	Agenda Topics	
1	CALL TO ORDER	Chairman
15	INTRODUCTION OF FAIR BOARD APPLICANTS	
6	PUBLIC COMMENT - Limited to 3 minutes per person	
3	APPROVAL OF MINUTES April 20, 2010	
5	FINANCIAL REPORT – Approval of expenditures for April	
6	COUNTY COMMISSION UPDATE	Joe Skinner
10	FOUNDATION UPDATE	Tim Kuhlman
10	4-H UPDATE	Danica or Sue
0	GUEST PRESENTATIONS	
15	Mike Hope – PBR, BAHA, Fairgrounds Management	
0	DECISION ITEMS	
5	Consideration and discussion of whether or not the Fairgrounds should reimburse BAHA for ½ the cost of the Defibrillator. Our share would be about \$500.	Sue
5	Request from Sheriff to store Command Vehicle in storage building at West Annex – Yes or No – Rent ???	Jeff & Sue
15	Discussion and consideration of County Attorney's recommendation on whether or not to continue exchanging labor for rent.	Sue
5	Recommendation from Pricing Committee on fees for other County	Linda

	Depts. Committee	
20	2010 Preliminary Budget Request	Sue
0	COMMITTEE & LESSEE REPORTS	
5	BAHA Update	Julie Keck
2	Baseball Update	Ron Edwards
2	Greenway Range Update	Ken Bruwelheide
2	SAR/EOC Update	Patrick Lonegran & Don Wilson
0	Concert Group Report	No Report
6	2010 Fair & Bozeman Roundup – include discussion RE: PBR	Sue
5	Contract Committee – Met on May 13	Chris & Jeff
5	Capital Improvements Committee - report on Restroom building	Chris & Sue
1	Policy/By Laws Committee — Sue is working on skeleton policy manual.	Sue
5	Parking /Pay for Parking Committee -	Dennis
1	Pricing Committee – See Above	Linda Warner
5	Volunteers Committee – Met May 13	Sue
5	Marketing Committee –	Jaime/Sue
3	2011 WinterFest Committee Report –	Sue
2	CORRESPONDENCE	Sue
6	MANAGER'S REPORT – internship possibilities,	Sue
0	DISCUSSION ITEMS	
5	Social Media Marketing Intern – we are interviewing this week to find an MSU student to assist us with this type of Marketing. We will get a used computer from IT services and the intern will be set up in the front office. We do have to pay the intern. S/he will be working about 10-20 hours per week. Most of the applicants are senior marketing students.	Sue
0	Consider setting up Fair Board Training - will be scheduled for this fall.	Sue
2	Memorial Day Parade – Sue made the decision to allow the American Legion to use the Haynes Pavilion for their lunch and charge them only for the Operations staff Holiday Pay.	Sue
2	Montana Dept. of Livestock Informational meeting RE: EIA - Sue allowed the Veterinarians to use #4 at no charge for 2 hours – Community Service	Sue
0	Consider setting up Strategic Planning session for Fair Board –	Sue

	This will be scheduled this fall	
3	Fairgrounds Clean up - Update	Bob & Sue
3	Designation of Fairgrounds property	Joe
1	County Audit Review of Fairgrounds procedures – The Auditor and her staff will be conducting their audit of the Fairgrounds over the next two weeks. They started it in January of 2009, but didn't complete it. Just now getting back to it.	Sue
2	Changes to Fairgrounds General Lease Agreement – staff is working on new format	No report
5	Personnel discussion	Sue
3	ANNOUNCEMENTS	
3	AGENDA ITEMS FOR NEXT MONTH'S MEETING	
1	ADJOURNMENT	
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